

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, MAY 21, 2018

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:04 P.M. with President Wilbur Wolf, Jr, presiding. Nine (9) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; William Piper, Secretary; David Gutshall, Treasurer; Todd Deihl, Bob Kanc, Robert Over, Richard Roush, and Kingsley Blasco.

*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Robyn Euker, Director of Curriculum & Instruction; and Carol Frace, Board Minutes. Andy Milone, the Valley Times Star.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE APRIL 16, 2018 REGULAR BOARD MEETING MINUTES, THE APRIL 16, 2018 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE APRIL 16, 2018 BUILDING AND PROPERTY MINUTES.

Motion by Blasco, seconded by Roush for approval of the April 16, 2018 Building and Property Minutes; the April 16, 2018 Committee of the Whole Meeting Minutes; and the April 16, 2018 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Roush, Over, Kanc, Deihl, and Blasco. Motion carried unanimously. 9 – 0

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IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Emily Webber and Zoe Marinacci presented a student report.

V. FINANCIAL REPORTS – PAYMENT OF BILLS

General Fund	\$ 628,886.60
Capital Projects	\$ 91,361.00
Newville Projects Fund	\$ 223,282.80
Cafeteria Fund	\$ 10,506.87
Student Activities	<u>\$ 24,057.85</u>
Total	\$ 978,095.12

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Over, Deihl, Kanc, Roush, and Blasco. Motion carried unanimously. 9 – 0

VI. TREASURER REPORT

General Fund	\$ 14,839,340.86
Capital Reserves Fund	\$ 7,859,827.20
Cafeteria Fund	\$ 468,215.32
Student Activities	\$ 210,627.37
Newville Projects Fund	\$ 9,362,978.86
Mount Rock Projects Fund	<u>\$ 9,829,264.57</u>
Total	\$ 42,570,254.18

The Treasurer's Report showed balances as outlined above as of May 21, 2018. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

VII. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Blasco, seconded by Roush to accept Year-to-Date General Fund and Tax Reports as outlined above. Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

Clarissa Nace, Leslie Locy, Heather Housel, Michael Spears, Leah Richwine, Karen Ward, Lindsay Graham, Shannon Arnold, Megan Frantz, Alisha Willis, Bill Wonders, Andy Milone (VTS), Charlene D'Amore, Zoe Marinacci, Linda Over, Bob over, Carol Graham, Emily Webber, and Becky Byers.

X. PUBLIC COMMENT PERIOD

Mrs. Carol Graham, 2565 Walnut Bottom Road, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

Mrs. Becky Byers, 390 Mohawk Road Newville, PA. Unfortunately we have learned of another school shooting. What has the school board done to protect our children in our district? The security meeting was over a month ago and we have not heard any plans to protect our children from these threats. I know that you have hired another elementary guidance counselor. I know that we have a lot of plans to react to situations or threats. I have not heard any changes that have been made to prepare for the threats we don't know about. I worry everyday how to keep my children safe. I am going to go old school. You are an amazing administrator. The schools are beautiful. I am blown away by the classes that are offered at this high school. We have to pivot from our buildings and start spending on protecting our children. How do we keep our children alive?

Dr. Fry informed the public that we have talked about the themes from the safety meeting. We continue to work on things. One of the big things was a presence in the buildings. In the upcoming budget is a position for the middle school to have a presence. From the mental health side, the priority was an elementary guidance counselor. We are in discussion with the county regarding services on the mental health side. The physical structure we continue to adapt with our three year plan and make adjustments as needed. Training the staff was discussed and we finished training our staff on situational awareness about a month ago. We provided training to our staff regarding communication. We have queued up our training schedule for next year. We have a RFP out for extra-curricular activities.

Mr. Bob Over, 137 W. Big Spring Avenue, Newville, PA. I have four grandchildren here. I don't want anything to happen to them. I don't want a telegram from someone in Harrisburg saying our sympathy is with you. Do some planning to protect our children. We think that we are safe in Newville but we are not. Do anything and everything that you can. We don't want anything to happen here in the Big Spring School District.

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XI. STRUCTURED PUBLIC COMMENT PERIOD

There was no structured public comment.

XII. OLD BUSINESS

There was no old business.

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Resignation – Part-Time Custodian

Ms. Cheri Frank has submitted her resignation as a part-time custodian at Mt. Rock Elementary School, effective May 31, 2018.

The administration recommends the Board of School Directors approve Ms. Frank's resignation as a part-time custodian at Mt. Rock Elementary School, effective May 31, 2018.

(ACTION ITEM)

2) Approval for Science Department Chairperson

Mrs. Robyn Euker, Director of Curriculum and Instruction would like to recommend Mr. Aaron Knapp as a Secondary Science Department Chair for the 2018-2019 and 2019-2020 school years.

The administration recommends the Board of School Directors approve Mr. Knapp as a Secondary Science Department Chair, as presented.

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

3) Approval for Middle School Team Leaders

Dr. Linda Wilson, Middle School Principal would like to recommend the individuals listed as Middle School Team Leaders for the 2018-2019 school year.

Mr. Luke Nerone --- Sixth Grade Maroon Team Leader

Mrs. Courtney Rickabaugh -- Seventh Grade Maroon Team Leader

Mr. Keith Lavala --- Eighth Grade Maroon Team Leader

The administration recommends the Board of School Directors approve the Middle School Team Leaders, as presented.

(ACTION ITEM)

4) Approval of Transfer of Professional Personnel

The administration will transfer the professional staff whose name is listed below for the 2018-2019 school year. This transfer is in accordance with Board Policy 309, Assignment and Transfer.

Ms. Jennifer Gregoris from Sixth Grade Mathematics to Eighth Grade Mathematics

The administration recommends the Board of School Directors approve Ms. Gregoris' transfer, as presented.

(ACTION ITEM)

5) Approval of Elementary Special Education Teacher – Allison Reinhardt

Education:

Messiah College - Bachelor's Degree, Elementary Education PreK-4/Special Education PreK-8

Experience:

Student Teacher - Learning Support Classroom, Big Spring School District

Student Teacher - Autistic Support Classroom, Dillsburg Elementary School

Student Teacher - Emotional Support Classroom, Hilltop Academy, Mechanicsburg

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XIII. NEW BUSINESS (. . .continued)

The administration recommends the Board of School Directors appoint Ms. Allison Reinhardt to serve as an Elementary Special Education Teacher for the 2018-2019 school year. Ms. Reinhardt's compensation for this position should be established at Bachelor's Degree, Step 1, at \$51,169.00, plus a \$400.00 special education stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

6) **Approval of Newville Elementary School Counselor – Kristen Boles**

Education:

Shippensburg University - Master's Degree, Counseling

Experience:

School Counselor - Chambersburg Area School District

The administration recommends the Board of School Directors appoint Ms. Kristen Boles to serve as an Elementary School Counselor at Newville Elementary School for the 2018-2019 school year. Ms. Boles' compensation for this position should be established at Master's Degree, Step 2, at \$56,539.00, plus a \$500.00 stipend based on the current contract between the Big Spring Education Association and the Big Spring School District.

(ACTION ITEM)

7) **Approval of High School Nurse Recommendation – Judy Metcalf**

Education:

York College - Bachelor's, Nursing

Harrisburg Community College - Associates, Nursing

Experience:

Nurse - Boiling Spring High School

Nurse - Carlisle Regional Pain Clinic

Nurse - Carlisle Hospital

The administration recommends the Board of School Directors appoint Ms. Judy Metcalf to serve as the High School Nurse for the 2018-2019 school year. Ms. Metcalf will be emergency certified as the High School Nurse while working on her school nurse certification. Ms. Metcalf's compensation for this position should be established at Bachelor's Degree, Step 4, at \$52,369.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

8) **Approval of 2018 Bulldog Summer Success Program Staffing Recommendations**

Mrs. Robyn Euker, Director of Curriculum and Instruction would like to recommend the individuals listed for the 2018 Bulldog Summer Success Program.

Teachers

Kathy Schumacher
Kimberly Shinham
Denise Ginter

Aides

Kristi Witmer
Marilyn Zinn
Jenna Hoffman

The administration recommends the Board of School Directors approve the above listed staff for the 2018 Bulldog Summer Success Program, as presented.

(ACTION ITEM)

9) **Approval of Newville Elementary School Principal – Mr. William Wonders**

Education:

Shippensburg University - Educational Leadership
Shippensburg University - Master's, Public School Administration
Shippensburg University - Bachelor's, Education

Experience:

Oak Flat Elementary School - Instructional Coach
East Pennsboro School District - Fourth Grade Teacher
Big Spring School District - Fifth and Fourth Grade Teacher

The administration recommends the Board of School Directors appoint Mr. William Wonders to serve as Newville Elementary School Principal, replacing Mrs. Clarissa Nace who has transferred. Mr. Wonders' compensation for this position should be established at \$85,000.00 and incorporated into a successor Act 93 Agreement.

VOTE ON XIII., NEW BUSINESS, A-1 – A-9, PERSONNEL CONCERNS

Motion by Blasco, seconded by Swanson to combine and approve Items A -1 through A - 9 as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Megan Anderson	\$ 1,410.00
Charlene D'Amore	\$ 245.00
Robyn Euker	\$ 3,600.00
Jenna McIntire	\$ 705.00
Luke Nerone	\$ 2,820.00
Sherisa Nailor	\$ 700.50
Jessica Sprecher	\$ 1,470.00
Lisa Velazquez	\$ 1,410.00
Cecilia Warthin	\$ 1,470.00
Emily Young	\$ 1,470.00
Total	\$ 15,300.50

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

C) Approval for Tuition Exemption for a Non-Resident Student

Mrs. Brigid Keen Big Spring High School parent, is requesting her son Sam Keen to complete his senior year at Big Spring High School as per conditions outlined in Board Policy 202.3: "Non-Resident Students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools." The parents are required to provide the necessary transportation.

The administration recommends the Board of School Directors approve Mrs. Keen's request for a tuition exemption for the 2018-2019 school year, as per the conditions outlined in Board Policy 202.3.

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XIII. NEW BUSINESS (. . .continued)

Motion by Swanson, seconded by Blasco to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

D) **Approval of FFA Agricultural Advisory Board Agenda, Committee Minute and Scope and Sequence of the Program**

The Big Spring FFA is requesting Board approval of the Agricultural Advisory Committee Agenda, Committee Minutes and the Scope and Sequence of the Program for the Pennsylvania state approved program status. All information is included with the agenda.

The administration recommends the Board of School Directors approve the FFA Agricultural Advisory Committee Agenda, Committee Minutes and the Scope and Sequence of the Program, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

E) **Approval to Create a Student Account for Quill and Scroll, International Honorary Society for High School Journalist**

The administration received a request from the High School Principal to create a new student activity account for Quill and Scroll, International Honorary Society for High School Journalist. Information regarding the request for the new account is included with the agenda.

The administration recommends the Board of School Directors approve the new student activity account for Quill and Scroll, International Honorary Society for High School Journalist under the supervision of the High School Principal.

Motion by Blasco, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

F) Approval of School Dentist

The administration recommends Dr. Thomas Filip as the school dentist for the 2018-2019 school year with an annual fee of \$7.00 per each state mandated exam.

The administration recommends the Board of School Directors approve Dr. Thomas Filip as the school dentist for the 2018-2019 school year, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

Mr. Over inquired if this is the same dentist as last year or did we get a new dentist.

Dr. Fry informed the Board of School Directors that we did an RFP several years ago. We reached out to Dr. Showley our local dentist. Dr. Filip's has been with us for 7 or 8 years now. This is the same fee for quite some time.

(ACTION ITEM)

G) Approval of Guidelines for Medical Standing Orders and Standing Orders for Opioid

The District's guidelines for medical standing orders and standing orders for opioid have been reviewed and approved by the Administration, District School Nurses and Dr. Darryl Guistwite, School Physician. A copy of the documents has been included with the agenda.

The administration recommends the Board of School Directors approve the guidelines for the medical standing orders and the standing orders for opioid for the 2018-2019 school year, as presented.

Motion by Kanc, seconded by Roush to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

H) **Approval of Agreements**

The proposed agreements listed have been reviewed by Mr. William Gillet, Director of Pupil Services and Dr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

HIRE ME Program Agreement between Big Spring School District and Shippensburg University Agreement to Provide Physician Coverage through UPMC Pinnacle Health System

The administration recommends the Board of School Directors approve the agreements listed, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

Dr. Fry advised the Board of School Directors that the Hire Me program is a transition program with a collaboration with Shippensburg University for our special education students. This is a three year agreement. We fund 75 percent of this program. The second agreement is for physicals for extra-curricular students. Our former doctor was in an auto accident. This is the same rate just a new doctor.

(ACTION ITEM)

I) **Approval for Proposed Updated Policy**

The administration has submitted the updated policy and a copy is included with the agenda.

Policy 218.2 Terroristic Threats/Acts

The administration recommends the Board of School Directors approve the policy, as presented.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Roush, and Blasco. Voting No: Over. Motion carried. 8 - 1

Mr. Over feels that the Superintendent needs to communicate in a reasonable hours to the Board. I would like this to be verbiage added to the policy. I don't think that is asking too much to have this in writing.

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XIII. NEW BUSINESS (. . .continued)

Dr. Fry advised the Board that this is an updated policy with recommendation from our school solicitor. Stock and Leader made the same recommendation to all the school districts that they represent.

A discussion was held by the Board of School Directors.

(ACTION ITEM)

J) Accept American Abatement Group Bid for Middle School Abatement Project

After the last meeting, the Solicitor reviewed the additional information provided by both Natalie and American Abatement. As part of that process, Natalie withdrew their bid leaving American Abatement Group as the next lowest bid.

MS Abatement Bid Results

<u>Company</u>	<u>MS Base Bid</u>	<u>Wall Insul /SF</u>	<u>Tile-Mastic/SF</u>	<u>Remove Aud Seats</u>
Natalie Excavation	\$39,120.00	\$25.50	\$4.50	\$4,500.00 in review
American Abatement	\$52,200.00	\$6.00	\$4.00	\$9,000.00 ✓
RL Abatement	\$69,000.00	\$7.00	\$4.00	\$4,800.00
Prism	\$189,927.00	\$20.00	\$3.60	\$11,000.00
Environmental Assurance	\$256,500.00	\$11.30	\$4.39	\$5,500.00

The administration recommends the Board of School Directors accept the proposal from American Abatement Group, Inc. in the amount of \$52,200 to abate the Middle School Auditorium.

Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

K) Accept Proposal From Morrison Geothermal to Investigate Newville ES Geothermal Leak

As part of the design phase of the Newville project, we received a recommendation to repair the leak in the geothermal loop. While the building operates well now, there is no backup capacity without the repair. The Director of Building & Grounds issued an RFP for the investigation and specification of the repair. Three companies responded and after meeting with Mr. Gilliam, one withdrew. Both Mr. Gilliam and Mr. Drawbaugh recommend we use Morrison. Note the Solicitor directed the actual repair be a separate action under the school & construction code(s).

The administration recommends the Board of School Directors accept the proposal from Morrison to investigate and identify the geothermal leak at Newville.

Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

Mr. Over questioned how long has the geothermal unit been leaking.

Mr. Kerr informed the Board we have been aware of concerns for about a year. One line has been closed off and another line is leaking. This unit was done prior to 2008. Right now, we are able to meet the needs of the building. However, if another loop goes down we can no longer meet the needs of the building.

Mr. Wolf reminded the Board with the increasing space we need to have the extra capability.

Dr. Fry advised the Board that this process is for them to come in and have a look at the system. They will then come back to the Board and say this is the cost to fix it. This is why it is hourly. We need suggestions on how to repair the system. We are not sure just how bad it is.

Mr. Kanc inquired who did the original well. Can we get a better warranty after the system is repaired?

The Board of School Directors held a discussion on how to move forward with this issue.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

L) Approve Payments From Newville Projects Fund

The administration received the invoices listed for payment.

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Lobar, Inc. (GC)	Pay App	\$237,285.67	\$3,283,165.45
CES	Remove windows	\$3,318.75	-
WCCOG	NV Permit Appeal	\$788.93	
CRA	Project Services (inv 19)	\$6,912.58	\$45,476.45

The administration recommends the Board of School Directors approve the payments of \$237,285.67 to Lobar, Inc., \$3,318.75 to Conservative Environmental Services, Inc., \$788.93 to Western Cumberland COG and \$6,912.58 to Crabtree Rohrbaugh.

Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

M) Approve Payments from the Mt. Rock Projects Fund

The administration received the invoices listed below.

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
W.Pennsboro Twnshp	MR Permit Fees	\$5,565.90	
CRA	Project Services	\$48,409.10	\$5,627.00

The administration recommends the Board of School Directors approve the payments of \$5,565.90 to West Pennsboro Township and \$48,409.10 to Crabtree Rohrbaugh from the Mt. Rock Projects Fund.

Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

N) **Approve Payments from the Capital Projects Reserve Fund**

The administration received the invoices listed below.

<u>From</u>	<u>Description</u>	<u>Amount</u>
RL Snyder Electric Inc	Athletic Field Wiring	\$7,461.24
Whitlock	30 Smartboards for NV (inv 1007174)	\$220,516.30
CRA	Interior Designer (3174 pay1)	\$437.40
CRA	Interior Designer (3177 pay1)	\$428.94

The administration recommends the Board of School Directors approve the payments of \$7,461.24 to RL Snyder Electric, Inc., \$220,516.30 to Whitlock and \$866.34 to Crabtree Rohrbaugh from the Capital Projects Reserve Fund.

Motion by Roush, seconded by Kanc to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

Mr. Over questioned the wiring at the athletic field and what this entails.

Mr. Kerr informed the Board of School Directors that this allows them to make announcements to reach all areas including the throwing events. This also includes the pulling of fiber across the road from Mt. Rock into the track.

(ACTION ITEM)

O) **Approve Greenawalt Audit Engagement Letter for 2018**

Attached is the engagement letter from Greenawalt, spelling out the services they will perform in connection with preparing the District's financial statements and subsequent audit.

The administration recommends the Board of School Directors approve the engagement letter as present and changing the audit completion date to October 19th and final report to November 16.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

P) Approval of Resolution #48

The Superintendent of Schools puts forth the following Board Resolution to authorize the issuance of the Statement of Charges for employee, Johnathan Hocker.

The administration recommends the Board of School Directors approve Resolution #48, as presented.

Motion by Swanson, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

Q) Case H

The parents of Case H of the 2017-2018 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends the Board of School Directors exclude the student in Case H of the 2017-2018 school year for the period of twenty-five days, reduced to ten days with participation in the Student Assistance Program. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

Motion by Blasco, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(ACTION ITEM)

R) Case I

The parents of Case I of the 2017-2018 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends the Board of School Directors exclude the student in Case I of the 2017-2018 school year for the period of twenty-five days, reduced to ten days with participation in the Student Assistance Program. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

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XIII. NEW BUSINESS (. . .continued)

Motion by Blasco, seconded by Kanc to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

(INFORMATION ITEM)

S) Tenure Status

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Mrs. Bayley Leonard - Newville Elementary Grade Three Teacher
Ms. Sarah O'Donnell - Newville Elementary Music Teacher
Mrs. Dana Sheaffer - Newville Elementary Grade Four Teacher
Ms. Cecilia Warthin - High School Special Education Teacher
Ms. Emily Young - High School Science Teacher

Additional information regarding the professional employees has been prepared by Mrs. Clarissa Nace, Newville Elementary School Principal and Mr. William August, High School Principal.

(DISCUSSION/ACTION ITEM)

T) Flexible Furniture

Pilot Classrooms and High School – 24 classrooms. Area in the HS – 38,000 – the bid came at 27,612. Dr. Fry led the Board of School Directors in a discussion.

Mr. Roush made a motion to approve payment from the Capital Project Reserve Fund to purchase the MS/HS Flexible Furniture Pilot and the HS Collaboration Space Furniture at a cost not to exceed \$82,304. A seconded by Swanson was made to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, Roush, and Blasco. Motion carried unanimously. 9 – 0

XIV. FUTURE BOARD AGENDA ITEM

There were no future board agenda items.

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XV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Kanc, Mr. Over

No meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl

A meeting last held last Wednesday morning. There was a summary of all spring sports. The only athletes that are continuing into the post season are two track and field athletes. They are Megan Emlet in the long jump and Madana Tigyer in the hurdles.

C. Vocational-Technical School – Mr. Wolf, Mr. Piper

No meeting was conducted and no report was offered.

D. Buildings and Property Committee – Mr. Roush, Mr. Piper, Mr. Swanson Mr. Gutshall

No meeting was conducted and no report was offered.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted. There is a meeting next Thursday.

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XV. COMMITTEE REPORTS (...continued)

H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson

The management committee met last week. The state passed another law which requires the tax collection committee to submit additional information to the state. The pressing things right now is the state senate bill that would switch the collection of LSD, per capita, and EIT to the state collection instead of locally. The fear is two things will happen, it will cost a lot more and the transfer of funds will not be the degree that we have now. The pension plan is changing for this entity.

XVI. SUPERINTENDENT'S REPORT

1. **Final Weeks** – We are in the final weeks of school. After we return from Memorial Day break, our last three days are half days. This is in support of finals at the high school and per past practice. Friday we will be celebrating our commencement with the Class of 2018. I am glad to see that all Board Members will be there.
2. **Post Grad** – The Post Grad celebration is an outstanding night after graduation. It is completely parent run. Our parents raise about \$20,000 a year for this and this years' group raised \$34,000. They wanted to make sure that all board members know that they are invited. You can have a meal around 10:00 pm. You are not expected to stay until 6:00 am.
3. **Schedule** – I disseminated a schedule about six weeks ago. I hope that some of you had the opportunity to get around and take in several of our student showcases. We had showcases at the elementary level with project night and musical showcases. We had many showcases at the middle school and high school. We have some pretty special kids. Our students are being challenged by our incredible staff. Kudos from the Superintendent to our students and staff.
4. **Personnel** – With the hiring of Mr. Wonders, we will have an elementary instructional coach opening. This position will be posted. There is the potential of another position as we move through the summer.

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XVII. BUSINESS FROM THE FLOOR

Mr. Piper encouraged Board Members to attend the post grad party. The senior video is very interesting. I have a thank you card from Mrs. Wendy Lehman thanking the board for the delicious lunch. Baccalaureate was a nice service by the students.

Mr. Swanson attended the John Travers awards. We had two representatives from Big Spring – Blake Barrick and Shannon McCabe. Every school in the area can nominate two people to go. It is amazing to hear the resumes of the student athletes. FFA banquet the other night was amazing. I thought after leaving that we have a lot of teachers and parents doing the right things with their children.

Mr. Deihl was in attendance at the senior exhibit night. It was quite the show. Most of the students put on an outstanding exhibition. They took the time to do research. The FFA banquet was really good. The teachers and students did a great job. It is one heck of a program.

Mr. Wolf thought the FFA banquet was great as well. The Board of School Directors held an executive session to discussion personnel issues tonight prior to the committee of the whole meeting.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Blasco, seconded by Kanc to adjourn the meeting. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Kanc, Over, Roush, Blasco, and Deihl. Motion carried unanimously. 9 – 0

The meeting was adjourned at 9:03 PM.

William L. Piper, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, June 4, 2018